

**FINANCIAL SERVICES INSTITUTE
PAYMENT PLAN AGREEMENT**

STUDENT NAME: _____

Financial Services Institute (FSI) offers a Payment Plan for the Spring 2020 semester during the registration period. The Payment Plan includes tuition and institute fees ONLY. All fees are due upon registration. Please note, payment terms are fixed and students are STRICTLY prohibited from editing payment plan fees and dates. The Payment Plan Schedule is as follows:

ICSA L4 INTL' FINANCE & GOVERNANCE: Payment Plan Schedule						
√	Name of Course	Course Fee	Payment Dates			
			At Registration	Feb 14, 2020	March 16, 2020	April 15, 2020
	ICSA Certificate in Corporate Governance	\$2,200.00	\$550.00	\$550.00	\$550.00	\$550.00
	ICSA Level 4 Investment Module: Top Up	\$1,000.00	\$500.00	\$500.00	----	----
	Chartered Governance Professional: Company Compliance & Administration	\$1,200.00	\$600.00	\$600.00	----	----

ACCA ACCOUNTANCY QUALIFICATION COURSES: Payment Plan Schedule						
√	Name of Course	Course Fee	Payment Dates			
			At Registration	Feb 14, 2020	March 16, 2020	April 15, 2020
	ACCA Level 4 Diploma / Applied Knowledge: Accountant in Business	\$800.00	\$400.00	\$400.00	----	----
	ACCA Level 4 Diploma / Applied Knowledge: Financial Accounting	\$800.00	\$400.00	\$400.00	----	----
	ACCA Applied Skills: Audit and Assurance	\$900.00	\$450.00	\$450.00	----	----

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FSI SHORT PROFESSIONAL DEVELOPMENT COURSES: Payment Plan Schedule						
√	Name of Course	Course Fee	Payment Dates			
			At Registration	March 16, 2020	April 15, 2020	May 15, 2020
	Introduction to Compliance: BVI Jurisdiction	\$1,000.00	\$500.00	\$500.00	----	----

ICA INTERNATIONAL COMPLIANCE & AML: Payment Plan Schedule							
√	Name of Course	Course Fee	Payment Dates				
			At Registration	March 16, 2020	April 15, 2020	May 15, 2020	June 15, 2020
	Diploma in Anti Money Laundering	\$5,050	\$916.67	-----	\$916.66	-----	\$916.67
	Diploma in Governance, Risk, & Compliance	\$5,050	\$1,010.00	\$1,010.00	\$1,010.00	\$1,010.00	\$1,010.00
	Advanced Certificate in Anti Money Laundering	\$2,750	\$1,010.00	\$1,010.00	\$1,010.00	\$1,010.00	\$1,010.00

Program/Course Taking:

Per schedule above

- 1st Payment:
- 2nd Payment:
- 3rd Payment:
- 4th Payment:
- 5th Payment:

Notes: _____

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Terms and Conditions:

By enrolling in this Tuition Payment Plan, I agree to the following terms and conditions:

- I must enroll in the plan by the last day of the regular registration period.
- I am responsible for paying each instalment on time even if I do not receive a reminder notice.
- I understand that payment in full for each instalment plus any other billed charges must be received by the payment deadline to avoid a \$50 late payment charge.
- I understand that one missed payment will result in cancellation of the plan. Remaining tuition will be due immediately and services will be subject to cancellation for non-payment.
- I understand that checks returned for non-payment will result in a \$50 service charge. In addition, I understand that two dishonoured checks will result in future ineligibility for a payment plan for any FSI Course.
- I understand that should it become necessary for the FSI to retain an attorney or collection agency to secure payment of any amount due, I will be responsible for all collection costs and legal fees.
- I understand that I am not entitled to a refund for any tuition payments made after the first week of class.

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Authorisation:

I, _____ hereby agree to pay to Financial Services Institute (FSI) the amounts as set out in the above payment plan schedule.

I further hereby agree that my entire balance of \$ _____ will be paid in full before the end of _____. I understand that an outstanding balance on my account would result in me not being able to register, for any other course at the FSI, and that a hold will be placed on my records until my account is paid in full.

Signed:

Student or Employer

Date: _____

Date: _____

Approved: Director/Finance Officer - FSI

Contact details:

Work number: _____

Mobile number: _____

Email address: _____